

**JUDICIAL INFORMATION SYSTEMS/TRIAL COURT SYSTEM (TCS)**  
Mandatory Data Entry for Meaningful Events in Probate Proceedings (Effective 01-01-05)

**Part 4**

**Section A: Estates & Trusts**

**Section D: Guardianships, Conservatorships**

Measurement begins on the date of the joining of the contested matter and is completed when the matter is resolved. A contested matter is joined when an objection is filed. A contested matter is any matter within a case where the following applies: 1) a competing petition has been filed; 2) any written responsive pleading requesting relief, no matter how titled, has been filed (this includes written objections under MCR 5.119); and 3) any other situation where the court deems the matter to be contested.

CASE TYPES	EVENT	PROGRAM RESULT	PRM/RSLT CODE	ADDITIONAL EVENT DATA ENTRY	IMPACT ON CASELOAD
DA, DE, TT, TV	Any	Contested Matter	CON	Comments	P4: Section A: Case Age Begins
DA, DE, TT, TV	Any	Remove Contested Matter	RCN	Comments	P4: Section A: Case Age Ends
CA, CY, DD, GA, GL, GM, LG, PO	Any	Contested Matter	CON	Comments	P4: Section D: Case Age Begins
CA, CY, DD, GA, GL, GM, LG, PO	Any	Remove Contested Matter	RCN	Comments	P4: Section D: Case Age Ends

1. When the court determines that a contested matter has been filed an event with a program/result of "CON" must be entered.
2. When the matter is resolved an event with a program/result of "RCN" must be entered. Once this program/result is entered a window will pop-up displaying all contested matters, the user will select the contested matter that has been resolved, and press enter. A screen will appear where the user may modify the termination date or press enter to use the default event date, once completed, another contested matter may be selected or F3 to exit.
3. The court should periodically run the Contested Matter Review Report [CMR] to track the age of pending and closed contested matters.

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**Probate**

**Section C: General Civil**

Measurement begins on the date of case filing and is completed when disposition occurs, except when a case has been reported disposed under "Inactive Status".

If a case is disposed with a disposition of "Inactive Status" due to an order staying the case (except interlocutory appeal) a specific event must be entered. If the case is reopened, disposition removed, due to an Order to Set Aside the Stay of Proceedings an event of "OSA" must be entered.

CASE TYPE	MEANINGFUL EVENT	EVENT TYPE CODE	ADDITIONAL DATA ENTRY	IMPACT ON CASELOAD
CZ	Stay of Proceedings	OSTY	Disposition: INA	P2: Section C: Line 5: Inactive Status P4: Section C: Case Age
CZ	Order of Bankruptcy	ORB	Disposition: INA	P2: Section C: Line 5: Inactive Status P4: Section C: Case Age
CZ	Reopen	REO		P1: Section C: Line 3: Reopen
CZ	Remove Disposition	RMVD	Party: D	
CZ	Order to Set Aside Stay of Proceedings	OSA		P4: Section C: Case Age

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**Section D: Admissions, Mental Commitments**

Measurement begins on the date of the filing of the petition and is completed when disposition occurs. In MI cases, if the petition was reported disposed under "deferred" and a subsequent demand for hearing is filed, measurement begins on the date of the filing of the original petition and is completed when disposition after the hearing occurs. Note: If a demand for hearing is filed in a MI case, it will be reported on this case age report twice; once as to its age before or at deferral and again as to its age after the demand for hearing.

CASE TYPE	MEANINGFUL EVENT	EVENT TYPE CODE	ADDITIONAL DATA ENTRY	IMPACT ON CASELOAD
MI	Request to Defer Hearing on Commitment	RDHC	Disposition: DEFR	P2: Section D: Line 5: Deferred P4: Section D: Case Age
MI	Demand for Hearing	DFH	Party: HDR 1	P1: Section D: Line 3: Reopened P4: Section D: Case Age